

Exhibit A: The Clearwater School Enrollment & Tuition Policy

Payment Guarantor

You, as the “Guarantor” indicated on the Enrollment & Tuition Contract, are responsible for on-time payment of tuition and all charges resulting from the student’s enrollment at The Clearwater School. You are responsible for complying with all provisions of the Enrollment & Tuition Contract, all of these Enrollment & Tuition Policies outlined here, and other relevant policies, procedures, and practices of the school. Before signing an Enrollment & Tuition Contract, you should read these policies and the Contract carefully, since they govern your relationship with the school.

Tuition and Fees

Recurring annual costs include annual tuition paid in full or in ten monthly installments including a non-refundable enrollment deposit to be applied toward June’s tuition. Other charges and fees are applied only as incurred (such as late fees or damage repairs).

Payment Due Dates

Monthly tuition installment payments are due on or before the first day of each month from September through June, a total of ten tuition payments per school year. The non-refundable deposit will be applied toward June’s tuition and is due at the time of enrollment in order to reserve your student’s spot.

Late Fees

A late fee of \$25 is charged each time you miss a payment due date by ten days or more. The late fee is applied on the tenth day following the payment due date.

Payments Due When Your Student Enrolls

For newly admitted students, the non-refundable deposit is paid when you sign the Enrollment & Tuition Contract, and holds the student’s place. You will then be responsible for the tuition payments that come due during the student’s starting month. If you enroll after the beginning of the school year, tuition will be prorated for that school year. If you change your mind and choose to withdraw after enrolling but before the student starts attending, you may receive a refund for tuition but not the deposit. Without exception, a new student’s initial tuition payments must be paid before the student may begin to attend school.

One-Year Commitment

Annual enrollment constitutes as a one year commitment from September to June. We encourage families to bring questions and concerns to staff so that we can help address and support the whole family through the transition to our educational model. When your student first enrolls you are committing to make the payments that come due during that school year.

Withdrawal & Appeals Process

Under special circumstances, families looking to unenroll may be relieved of their enrollment and tuition contract. In order to request being relieved from their contracts, families must write a formal letter (via email) to the enrollment clerk and attend an exit interview with the enrollment clerk. Enrollment clerks have the authority to relieve families of their contracts on a case-by-case basis or forward the appeal to School Meeting. Clearwater does not refund deposits or payments already made.

Annual Reminder

Each year, the school will announce enrollment deadlines for continuing students. The annual enrollment deposit is due on this deadline to ensure priority enrollment, should space become limited.

Notice of Changes

The school may change tuition rates, fees, these Enrollment & Tuition Policies, and other policies, procedures, and practices, including changes that affect costs and other aspects of enrollment. School Meeting may make changes before the annual renewal period. The school will notify you of the annual renewal date, the fees and tuition rates, and will provide you with a copy of these Enrollment & Tuition Policies each year.

No Payment Reductions for Non-attendance

All payments are due and payable in full as scheduled, even when the student is absent from school for any reason. No reduction of payments is allowed for absences due to sickness, family vacations, holidays, snow days, other school closings, suspensions, expulsions, or any other reason.

Involuntary Termination

The School Meeting or Assembly may terminate enrollment with cause. In the school's sole discretion, the student may be immediately barred from any further attendance at school. Whether the student actually attends school or not, and whether or not the student is barred from attending, you are required to make all payments that come due through the end of the school year. Involuntary termination can occur because the student's account becomes overdue; because the student is expelled by the School Meeting as a result of judicial proceedings; because the School Meeting or Enrollment Clerk finds that the school cannot accommodate the student's needs; or for other causes.

Collection of Delinquent Accounts

You are obligated to make payments on or before the scheduled due dates and the school depends on you to do so. If you fail to make a payment on time, a late fee will be charged.

If your account becomes one month overdue, you will be given written notice of your account delinquency and if there is no-communication with the school the student may be suspended from school until tuition is paid. If your account becomes two months overdue (if tuition is not paid up by the 10th day of the second month), the student will be barred from attending school from that day forward, until the account is fully paid up. You will be obligated to pay off your account in full, and you will be obligated to make payments that come due during the remainder of your contract period, even though the student is not attending school. In addition, you will be responsible for the legal fees and court costs involved in collecting your account.

Property Damage and Fines

You are responsible for costs of loss and damage caused by the student, as determined by the School Meeting's judicial process and according to such terms as the School Meeting may deem appropriate in each case. Costs may include repair or replacement, at the School Meeting's option, of materials, furnishings, fixtures, equipment, and other property lost, damaged, or destroyed. You are also responsible for payment of fines levied against the student by the School Meeting and its agencies, in accordance with School Meeting rules. All such costs and fines that are not promptly paid by the student will be charged to the student's account and payable on the next payment due date or within thirty days, whichever comes first, and are subject to late payment fees.

Visiting Week

Every new student must complete a Visiting Week prior to being considered for admission. If you apply for admission during the summer, or when it is too late in the school year to schedule a Visiting Week, then the Enrollment Clerk may permit you to complete most of the enrollment procedures at that time, including execution of an Enrollment & Tuition Contract. However, your enrollment will be contingent on completion of a Visiting Week. In the meantime, in order to hold your place at school, you must pay the annual deposit when you sign the Enrollment & Tuition Contract. The fee for the Visiting Week is non-refundable in all circumstances.

The Clearwater School is committed to nondiscrimination. We encourage families of all compositions to apply.

We do not discriminate on the basis of race, sex, gender, age, color, sexual orientation, religion, disability, national and ethnic origin or identity in administration of our educational policies, admissions policies, loan and scholarship programs, and athletic or other school administered programs.