

Enrollment Information for 2018-2019

The Clearwater School has an open admissions policy that reflects our aim to respect individual differences and learn through diversity. New students may enroll at any time during the school year. We require an Annual Contract lasting the entire school year (September-June).

Preliminary Information

Families considering enrollment should first gain information about the school through reading, talking to staff members, and attending family information nights. After gaining a preliminary understanding of the school and the Sudbury model, families are encouraged to schedule a visiting day.

School Tour

School tours can be arranged by contacting the enrollment clerk. Prospective students and their parents will receive a tour and orientation with time for questions and discussion. Tours typically last one hour. After the initial visit families who are interested in enrolling should schedule an orientation conference and visiting week.

Orientation Conference

Orientation conferences are scheduled before or during the visiting week to clarify the educational philosophy and day to day practices of the school. It is a time to review expectations, clarify questions, and address any concerns raised by the student, school, and parents. Students and families are encouraged to continue asking questions throughout the week.

The orientation conference and visiting week must be scheduled in advance. The non-refundable fee for the visiting week is \$200, and must be paid at or before the week begins. Also, the Student Registration Form must be completed and turned in before a student begins their visiting week.

Visiting Week

The purpose of the visiting week is to determine whether the school provides a good fit with the family's educational philosophy. During the visiting week, new students attend school with the same rights and responsibilities as other students, freely using school facilities, and participating in school activities. Students are expected to follow the rules of the school and participate in the judicial process during visiting weeks. Visiting students are expected to attend School Meeting, but may vote only after they have officially enrolled in the school.

The visiting week includes five days of attendance—generally Monday through Friday. Part time students may prefer to attend five days in the pattern they plan to enroll (for example: Tuesday, Wednesday, Thursday, plus Tuesday, Wednesday the following week).

Official Enrollment

At the end of the visiting week students officially join the school and become voting members of the School Meeting. At this time, a follow-up meeting is scheduled to discuss the visiting week, address questions and clarify the enrollment process.

At enrollment the tuition contract and immunization form must be completed, signed, and returned. The following fees are due at this time:

- the full tuition payment or first tuition installment
- deposit for 2018-2019 (full time deposit amount \$905 / part time deposit \$737/\$570)
- \$35/family administrative fee if making installment payments
- \$30/student Annual Fee
- total due for full time deposit is \$905 if paying tuition in installments—Plus
- tuition paid in full for the entire year (September-June) is discounted by 5%.

Part-time Enrollment

The Clearwater School offers part-time enrollment of three or four days per week to students who are 4-7 years old. The purpose of this option is to allow younger students time to adjust to full-time school. For part-time students, the five-day visiting week may be completed in one week or spread across two consecutive weeks. Talk to the Enrollment Clerk if you want to arrange part-time enrollment.

2016-2017 Tuition Rates

Full-time sibling discount: 75% of full tuition for second sibling and 50% for 3rd and additional siblings

Enrollment	1 st Student	2 nd Student	Additional Students
5 Days	\$8,400	\$6,300	\$4,200
4 Days	\$6,720	\$5,040	\$3,360
3 Days	\$5,050	N/A	N/A

Tuition Payments

Tuition paid in full on or before September 1st is discounted by 5%.

Families making monthly payments, add an annual non-refundable administrative fee of \$35 per family.

Monthly payments are due in advance on the first of the month.

Late fees are charged for payments received on or after the 10th of the month, unless prior arrangement is arranged.

Reduced Tuition Rates

The Clearwater School extends tuition assistance to families based on their financial ability to pay. If you need tuition assistance please obtain a copy of the *Tuition Assistance Policy* from the school to gain a full understanding of the program. Contact the enrollment clerk to discuss any questions. We do not want financial need to be a barrier in attending Clearwater and we ask each family to pay as much of the tuition fee as they can afford. For those requesting a reduction in tuition, we trust that each family will act honestly and with concern for the school's needs.

Donation to Tuition Assistance Fund

The Clearwater School intentionally sets tuition at as low a rate as possible to make the school accessible to families who otherwise could not consider attending a private school. We value the diversity of our community and offer a tuition assistance program to remove financial barriers to enrollment. Funding for the school relies on the donation of many individuals, including parents, staff, and founders. Please consider contributing to the tuition assistance fund to support our families with financial need. We appreciate any donations of money, stock, or monthly pledges. Your generosity will help make Clearwater available to a diverse group of families.